

**Athletic Council Meeting September 18, 2013**

**FINANCE COMMITTEE REPORT**

**Chairperson: Steve Penhollow**

**September 12, 2013**

**ACTION ITEMS for the ATHLETIC COUNCIL**

3.9 ***2013-2014 Section VI Admission Prices***

**Recommendation:** to keep the 2013-2014 Section VI admission prices the same as 2012-2013

# FINANCE COMMITTEE MEETING

## Minutes

September 12, 2013

Attendance (\* indicates present for teleconference)

Committee: Chairperson: Steve Penhollow\*

Section reps: Timm Slade\*, Mark DiFilippo\*

League Reps: CCAA: Al Gens\* Buff: Aubrey Lloyd ECIC: Jim Graczyk\*

NO: Joel Reed\* NFL: John Forcucci\*

### 1.0 **Fund Balance:**

The current Section VI fund balance is approximately \$980,000. However, this total includes Indoor Track and Ice Hockey dues. In the near future, a separate bank account will be established for these items as they represent monies that are not true components of the fund balance.

#### 1.1 **Section VI Audit Update**

M. DiFilippo is currently working with auditors on the Section VI audit. The auditors will be available at the January Finance Committee meeting to answer any questions.

#### 1.2 **Spring 2013 Financial Reports**

Spring sports netted a positive income. However, a change in venue will be sought for Softball as costs were more than anticipated with the West Seneca venue.

#### 1.3 **Update Fall 2013 Venues**

Concern was expressed over the use of Elma Meadows as the venue for the cross country championships. LongPoint has been confirmed as the venue for the 2013 season. A more centralized venue will be investigated for future championships.

### 2.0 **Old Business**

#### 2.1 **CHAR Report**

The Section VI auditors completed the CHAR report. The fee for this service was approximately \$600. This report must be filed and submitted every year. The CHAR report will become a part of the yearly audit.

#### 2.2 **Section VI Wall of Fame Update**

B. Banker will be recommended for approval at the athletic council meeting as the Section VI Wall of Fame assistant chairman.

### 3.0 **New Business**

#### 3.1 **Disability Insurance/Compensation**

The disability insurance and workers' compensation fine regarding the cancellation of the policy with the retirement of C. Szczesny is close to a resolution. However, a new policy had to be established to cover Section VI chairmen as they are employees of Section VI. The yearly cost for this policy is approximately \$1000.

#### 3.2 **Section VI Expense Report**

It is recommended that a formal expense voucher be instituted to set guidelines for any type of reimbursement by Section VI. The form will also assist the auditors when conducting the yearly audit.

Items to be clarified on the form include:

- Listed meal rates are the maximum amount of reimbursement
- One voucher must be filled out per individual

The committee is asked to review the form with their respective leagues as it will be added as an action item on the November athletic council agenda

#### 3.3 **Section VI Treasurer Position**

M. DiFilippo has accepted a new position with Williamsville East as their new full-time athletic director. Discussion will take place at the upcoming Executive Committee meeting regarding the Section VI Treasurer position.

#### 3.4 **Continuation of 2012-2013 Travel to State Competition Pilot Program (2013-2014)**

The pilot program has been successful and a continuation for the upcoming 2013-2014 school year was approved at the January 2013 athletic council meeting. Meal expenses will be investigated regarding equitable and consistent distribution of funds for future years.

#### 3.5 **2013-2014 Awards Bid – secured by Trophys Trophys**

1 <sup>st</sup> place plaques	\$ 1,415.70
2 <sup>nd</sup> place plaques	\$ 1,154.20
Patches	<u>\$13,376.08</u>
	\$15,945.98

A significant cost savings is the direct result of the bid process.

3.6 **2013-2014 Transportation Bid – secured by Grand Tours**

Cross Country	\$8,177.60
Girls Swimming	\$3,098.00
Boys Swimming	\$3,090.00
Bowling	\$4,329.30
Indoor Track	\$4,780.00
Track & Field	<u>\$10,097.30</u>
	\$33,572.20

3.7 **2013-2014 Athletic Trainers RFP**

The coverage for 2013-2014 is the same as 2012-2013 –\$20,000. However, additional costs or reductions may be incurred depending upon any adjustments made to sport classifications

3.8 **2013-2014 Section VI Budget Review – October 31<sup>st</sup>, 2013**

T. Slade and M. DiFilippo will develop a proposed 2014-2015 Section VI budget. The proposal will be distributed to the finance committee for review before the October 31<sup>st</sup> meeting.

3.9 **2013-2014 Section VI Admission Prices**

**Recommendation:** to keep the 2013-2014 admission prices the same as the prices from 2012-2013

3.10 **NYSPPHSAA/Time Warner Agreement**

Currently, Section VI has a contract with Time Warner Cable in the amount of \$7,500. Recently, the NYSPPHSAA has garnered a 10 year agreement with Time Warner Cable; where each section will receive a portion of those funds - of which, Section VI will receive approximately \$5,400. In total, Section VI will receive \$12,900 in sponsorship from Time Warner Cable to be used for state travel for individual sports.

Respectfully Submitted,



Beth Fadeley

**FINANCE COMMITTEE MEETING DATES 2013-2014:**

Thursdays 12pm: Sept. 12<sup>th</sup>, Oct. 31<sup>st</sup> @ Section VI, Jan. 9<sup>th</sup>, Feb. 27<sup>th</sup>, Apr. 24<sup>th</sup>